



February Meeting  
Wednesday, February 1, 2006  
Hilton North Raleigh  
4:00 – 6:00 pm



## *The White Glove Site Inspection*

*Presented by Janet B. Lessard, who has more than 38-years' meeting planning experience, this program is designed for every meeting professional and every supplier, from beginner to seasoned veteran. Just when you think you have heard or seen it all, another surprise jumps up to bite you! This is your chance to learn how to handle those surprises without ever letting your feathers get ruffled.*

*Learn how to professionally visit meeting sites and establish crucial relationships. Learn how to quickly and easily inspect multiple sites in one day. Learn the questions to ask and not to ask on site visits. Hear some harrowing firsthand experiences. Learn how to open your eyes and ears and not just rely on what you are told. Learn how to vividly remember every single site you visit and keep it fresh in your mind.*

*Receive a Site Inspection Check List, which has been developed through the years, as one tool to use on your next site inspection.*